

CHRIST

COLLEGE OF ENGINEERING

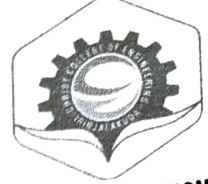
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A CMI INSTITUTION

Ref No: CCE/B/2025-26/IC/MOM/01

MINUTES OF MEETING

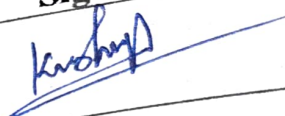
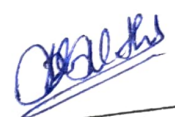

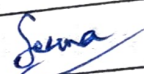
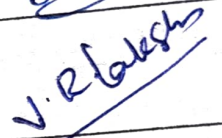
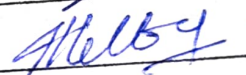

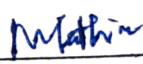
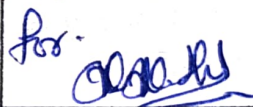

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|---|----------------------|-----------------------|
| Date: 10/7/2025 | Time: 1.30 PM | Venue: Library |
| Name of the meeting: ICC constitution cum first level of discussions | | |
| Period of review: Jul 2025-Dec 2025 | | |
| Department: NA (Institute level) | | |
| Review of previous meeting minutes: NA | | |
| Agenda of this meeting: <ol style="list-style-type: none">1. Roles and responsibilities2. Functioning of ICC3. Planning of activities to be held | | |

Discussions:


The meeting started at 1.30 pm with a short prayer. Dr.Krishnapriya S, Presiding officer, ICC welcomed the members to the committee of AY 2025-26. She introduced the role and functions of ICC to the members.

- Objectives were clearly stated. She initiated the discussions by reviewing the duties to be fulfilled by the committee and activities to be conducted in the current academic year.
- The mail ID internalcomplaint@cce.edu.in is to be circulated among the campus so that women staff can report cases if any.
- One awareness talk is to be conducted in the month of September after the admission of first year of students on POSH act and significance of prevention of atrocities against women.
- The meeting concluded at 2 pm.

| Sl. No. | Decisions Taken/Action Required | Responsibility | Target Date |
|---------|-------------------------------------|-------------------|-------------|
| 1 | Publishing posters on ICC mail info | Dr.Krishnapriya.S | 31/8/25 |
| 2 | Conduction of Awareness talk | All members | 15/9/25 |

| Members Attended: | | | Signature |
|-------------------|---|-------------------|---|
| Sl. No. | Name | Role | |
| 1 | Dr. Krishnapriya S Associate Prof. ECE | Presiding Officer |  |
| 2 | Ms. Minnu Moothedan Assistant Prof., CSE | Member |  |
| 3 | Dr. Sneha John Assistant Prof., MBA | Member |  |
| 4 | Sr. Seema Paul CSC (NGO) | Member |  |
| 5 | Ms. Rajalakshmi V, Administrative Staff | Member |  |
| 6 | Ms. Melby Joy, Lab staff, CE | Member |  |
| 7 | Ms. Seena M S, Lab staff, EEE | Member |  |
| 8 | Manal Fathima (S5 CE) | Student Member |  |
| 9 | Ananya Biju (S3 CSA) | Student Member |  |
| 10 | Alishya K J (S3 MBA) | Student Member |  |

Prepared by:


Dr. Krishnapriya S

Approved by:

